

SSGC Bar & Grill General Banquet Information



Welcome to South Suburban Golf Course! Thank you for inquiring about our banquet facilities. The following information and policies will help you to plan your group functions.

- Final event numbers must be received between 9 am-3 pm Monday through Friday ten days prior to your event. If we do not hear from you, your estimated number will be considered your final number and you will be charged for this or the actual number served, whichever is greater. We will set and prepare for 10% over guarantee up to 40 people. Depending on the day, time, and size of your event, a room fee may be charged. All events are held for up to 3 hours. After that, a room charge will be assessed by the hour or any part of an hour used.
- Buffet menu selections are required for groups over 20 people.
- All food and beverage must be bought through South Suburban Golf Course.
- No outside alcohol may be brought onto our premises; all alcohol must be purchased through the restaurant.
- Restaurant policy provides that leftover banquet food may not be taken from the premises.
- Cancellations must be made with our Restaurant Manager during working hours, at least two weeks prior to scheduled event date. Cancellations received after this time will forfeit any deposit received.
- All banquet tables will be skirted at \$9.00/table. There is a \$9.00/table linen charge if you require tablecloths for dining tables. There is an additional charge for colored linens.
- State sales tax of 6.85% will be added to all charges including service charges.
- A gratuity of 23% will be added to all food and beverage charges.
- Firm banquet prices can be quoted no more than three months in advance.
- South Suburban Golf Course cannot assume responsibility for the damage or loss of any merchandise or articles left at the restaurant.
- Deposit of 50% of total food bill must be made two weeks in advance.